

WESTWOOD NEIGHBORHOOD COUNCIL SPECIAL BOARD MEETING MINUTES  
FEBRUARY 9, 2022  
ZOOM MEETING ONLINE OR BY TELEPHONE

1. CALL TO ORDER

President Lisa Chapman called the meeting to order at 9:15 p.m. Board members in attendance were Connie Boukidis, Sandy Brown, Lisa Chapman, Tracey Fitzgerald, Philip Gabriel, Stephen Resnick, Marcello Robinson, and Mark Rogo. Members excused were Roozbeh Farahanipour, Ann Hayman, David Lorango, Paula Rogers, and Laura Winikow. A quorum was present. One stakeholder was in attendance.

2. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

3. DISCUSSION & INTRODUCTION OF MOTION TO OPPOSE THE CURRENT DRAFT OF THE WESTWOOD VILLAGE SPECIFIC PLAN (CF 18-1101)

Sandy Brown announced that the current draft will be going to City Planning tomorrow. The original motion was amended. The amended version is below the original version.

Original Motion:

**THE WESTWOOD NEIGHBORHOOD COUNCIL OPPOSES THE CURRENT DRAFT OF THE WESTWOOD VILLAGE SPECIFIC PLAN (CF 18-1101)**

Be it resolved that the Westwood Neighborhood Council OPPOSES the adoption of Council File 18-1101, proposed amendments to the Westwood Village Specific Plan, as the current draft before the City Planning Commission FAILS to include all of the 18 elements that have been agreed upon by the Fifth District Councilmember and Council Planning Deputy, Westwood community, Westwood business community, and UCLA, and specifically in that it fails to include “one-look” review of signage by the Westwood Community Design Review Board, among other material omissions that have been agreed upon by the aforementioned parties.

We therefore call for the deletion of proposed Section 4.A.1.a. of the proposed draft ordinance, as well as correction of the definition of “Restaurant” to be consistent with the definition used in the Restaurant Beverage Program (RBP), as well as retention of section 6.B.16 in order to cover businesses selling alcoholic beverages between the hours of 11:00 p.m. to 2:00 a.m. which are beyond the scope of the RBP. Absent these changes, we call on the City Planning Commission and Council Office to continue this item to allow for corrections to the draft ordinance by the Planning staff, Council Office, and the City Attorney’s office in order to make these corrections and reflect the agreement reached by the parties noted above.

Lisa Chapman moved, “The Westwood Neighborhood Council approves the motion as amended.” Connie Boukidis seconded and the motion carried unanimously.

Amended Motion:

**THE WESTWOOD NEIGHBORHOOD COUNCIL CONDITIONALLY SUPPORTS THE CURRENT DRAFT OF THE PROPOSED AMENDMENTS TO THE WESTWOOD VILLAGE SPECIFIC (CF18-1101)**

“Be it resolved that the Westwood Neighborhood Council only supports the adoption of Council File 18-1101, proposed amendments to the Westwood Village Specific Plan, on the condition that all of the 18 elements documented on January 22, 2022 that were agreed upon by the Fifth District Councilmember and Council Planning Deputy, Westwood community, Westwood business

community, and UCLA, as well as corrections to the draft ordinance sent on February 8, 2022 are incorporated into the ordinance. Specifically, the current draft of the proposed amendments fails to include “one-look” review of signage by the Westwood Design Review Board, among other material omissions that have been agreed upon by the aforementioned parties.

We therefore call for the deletion of proposed Section 4.A.1.a. of the proposed draft ordinance, as well as correction of the definition of “Restaurant” to be consistent with the definition used in the Restaurant Beverage Program (RBP), as well as retention of section 6.B.16 in order to cover businesses selling alcoholic beverages between the hours of 11:00 p.m. to 2:00 a.m. which are beyond the scope of the RBP. Absent these changes, we call on the City Planning Commission and Council Office to continue this item to allow for corrections to the draft ordinance by the Planning staff, Council Office, and the City Attorney’s office in order to make these corrections and reflect the agreement reached by the parties noted above.”

#### 4. ADJOURNMENT

Lisa Chapman moved to adjourn the meeting, seconded by Tracey Fitzgerald and carried unanimously. The meeting was adjourned at 10:20 p.m.

**Westwood Village Specific Plan Amendment**  
**Amendments agreed to by the**  
**Council Office, Westwood neighbors, Westwood BID, and UCLA**

**PARKING**

**New Construction:**

1. Default to citywide parking requirements. AGREE
2. New Construction: Covenanted off-street parking is required for new construction to be within 750 feet based on citywide requirements. AGREE
3. Allow for off-street parking to be unbundled and allocated at market prices to ensure efficient allocation. AGREE
4. No replacement of surface parking lot spaces at 50%, as currently required by the Plan. AGREE

**EXISTING BUILDINGS**

5. Allow for off-street parking to be unbundled and allocated at market prices to ensure efficient allocation. AGREE
6. Commercial buildings with a Certificate of Occupancy that predates this amendment to the Specific Plan shall be exempt from new parking requirements in the event of any change of use. AGREE

**CHANGE OF USE**

7. Change of Use shall be eligible for an Administrative Clearance (ministerial review) by the Director of Planning for projects that do not propose a façade alteration, new construction, expansion, or a Limited Use identified in Section 6B of the Specific Plan. AGREE

**FOOD USES**

8. Revise definitions of restaurants and fast-food establishments. AGREE
9. Remove the restrictions on the types and number of restaurants and fast food establishments. AGREE
10. Removed ratios for food uses or limits on types of food use establishments. AGREE
11. Continue the Alfresco Dining Program. AGREE
12. Conditional Use Beverage (CUB) Permits for alcoholic beverage service shall follow the citywide Restaurant Beverage Program (RBP). AGREE

**OTHER USE RESTRICTIONS AND RATIOS**

13. Leave existing ratios for financial services in place. AGREE

14. Prohibit auto-oriented uses such as drive-thrus and delivery-only uses including, but not limited to, commissaries and ghost kitchens. AGREE
15. Delivery and take-out accessory services for full-service restaurants will continue to be allowed. AGREE
16. NEW: Expressly allow the following amusement-oriented uses including all of the following: “Notwithstanding the provisions of Section 12.16 of the Los Angeles Municipal Code to the contrary, bowling alleys, roller skating rinks, ice skating rinks, penny arcades, game arcades, laser tag game facilities, escape game rooms, and puzzle rooms shall be permitted within the Specific Plan area with a Conditional Use Permit in accordance with the LAMC.” AGREE

### **SIGNAGE**

17. Review of Signage: Administrative clearance (ministerial approval issued by the Director of Planning) for signs that comply with Section 12 of the Specific Plan, and which do not require an adjustment, modification, exception, or a Certificate of Appropriateness), subject to a “one-look” process by the Westwood Design Review Board at a publicly noticed meeting, following submission of a completed submittal package. This “one-look” process will be an abbreviated DRB review involving one public review and recommendation by the DRB to the Director of Planning (Planning Deputy), during publicly agendized “office hours” in accordance with the Brown Act, after which time the Planning Deputy will have the authority to stamp the plans at that meeting for conforming signs, or for signs that are non-conforming, the Planning Deputy will have the authority to confirm that any DRB recommended conditions have been met, and then approve the sign and stamp the plans. No Letter of Determination (LOD) will be issued in such cases. This process would eliminate the need for any follow up DRB meeting, and any delay arising from drafting, approving, and signing an LOD. Such administrative clearance for signage approval is not subject to an appeal. AGREE

Update the description of prohibited sign types to include “internally lit box/cabinet signs” and add “color, context, proportion, and placement” to the design criteria in section 12.B. (Note: this is unanimously recommended by the Westwood Design Review Board

### **4. ADJOURNMENT**

Lisa Chapman moved to adjourn the meeting, seconded by Tracey Fitzgerald and carried unanimously. The meeting was adjourned at 10:21 p.m.